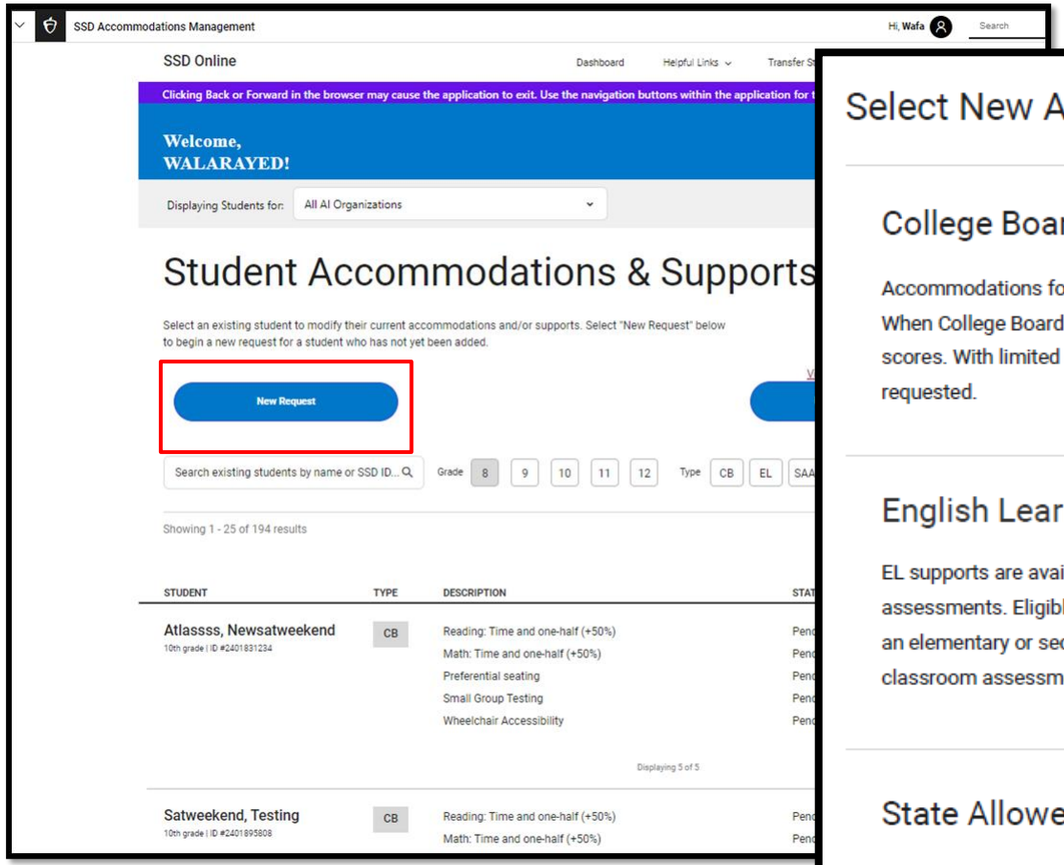
CollegeBoard

SSD Online

A How-to Guide for Submitting New Requests in SSD Online



Submit New Request



Select New Accommodation/Support Type

College Board (CB) Approved Accommodations

Accommodations for students with documented disabilities are available for all College Board tests. When College Board accommodations are used, students receive college and scholarship reportable scores. With limited exceptions, approved accommodations apply to all tests and do not need to be re-requested.

English Learner (EL) Support

EL supports are available for eligible students taking the PSAT 8/9, PSAT 10, and SAT School Day assessments. Eligible students meet EL criteria defined by their state or by federal policy, be enrolled in an elementary or secondary school in the U.S. or U.S. territories, and use the same supports for classroom assessments. Only the EL support of time and one-half needs to be entered into SSD Online.

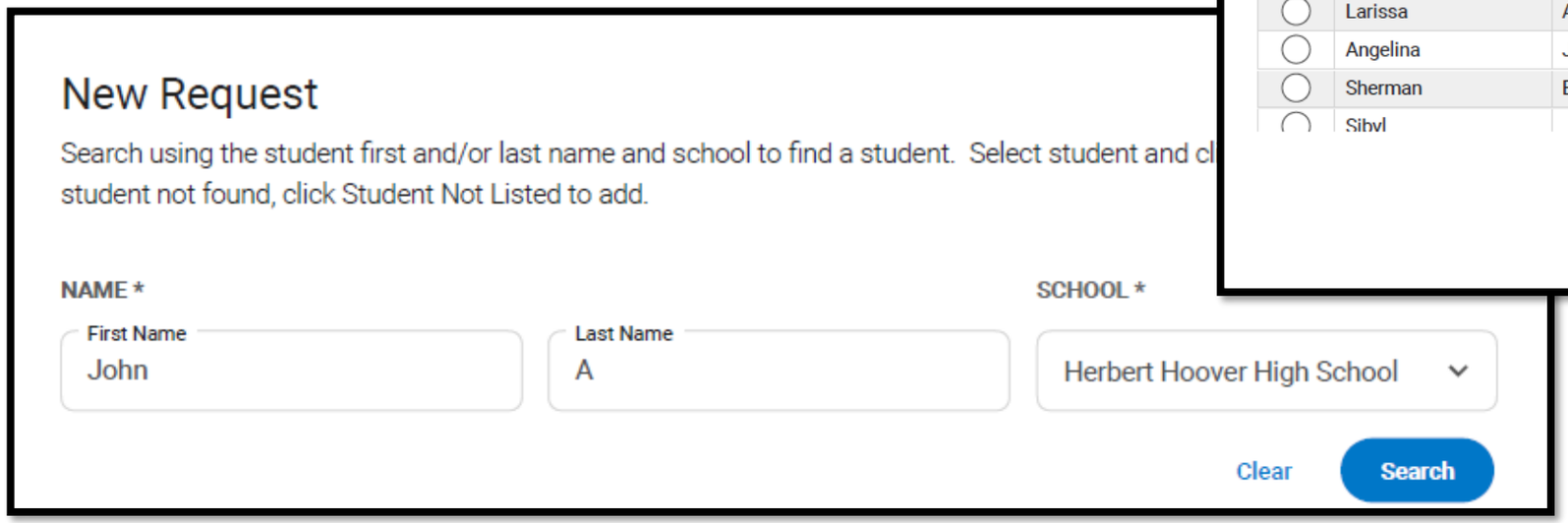
State Allowed Accommodations (SAA)

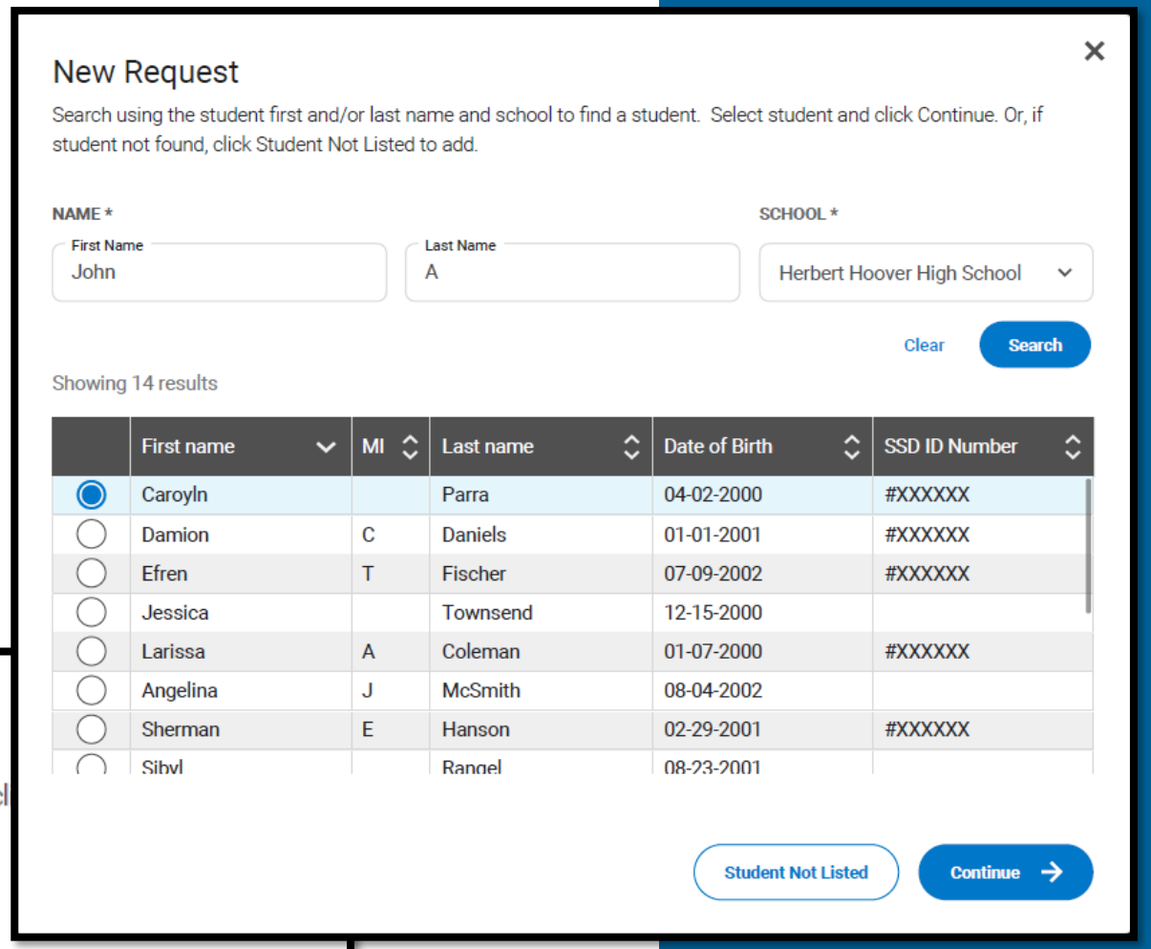
SAAs are only available for the specific test administration for which they are requested. These supports will result in scores for the student, but scores received are NOT reportable to colleges or scholarship programs.

Return to Dashboard

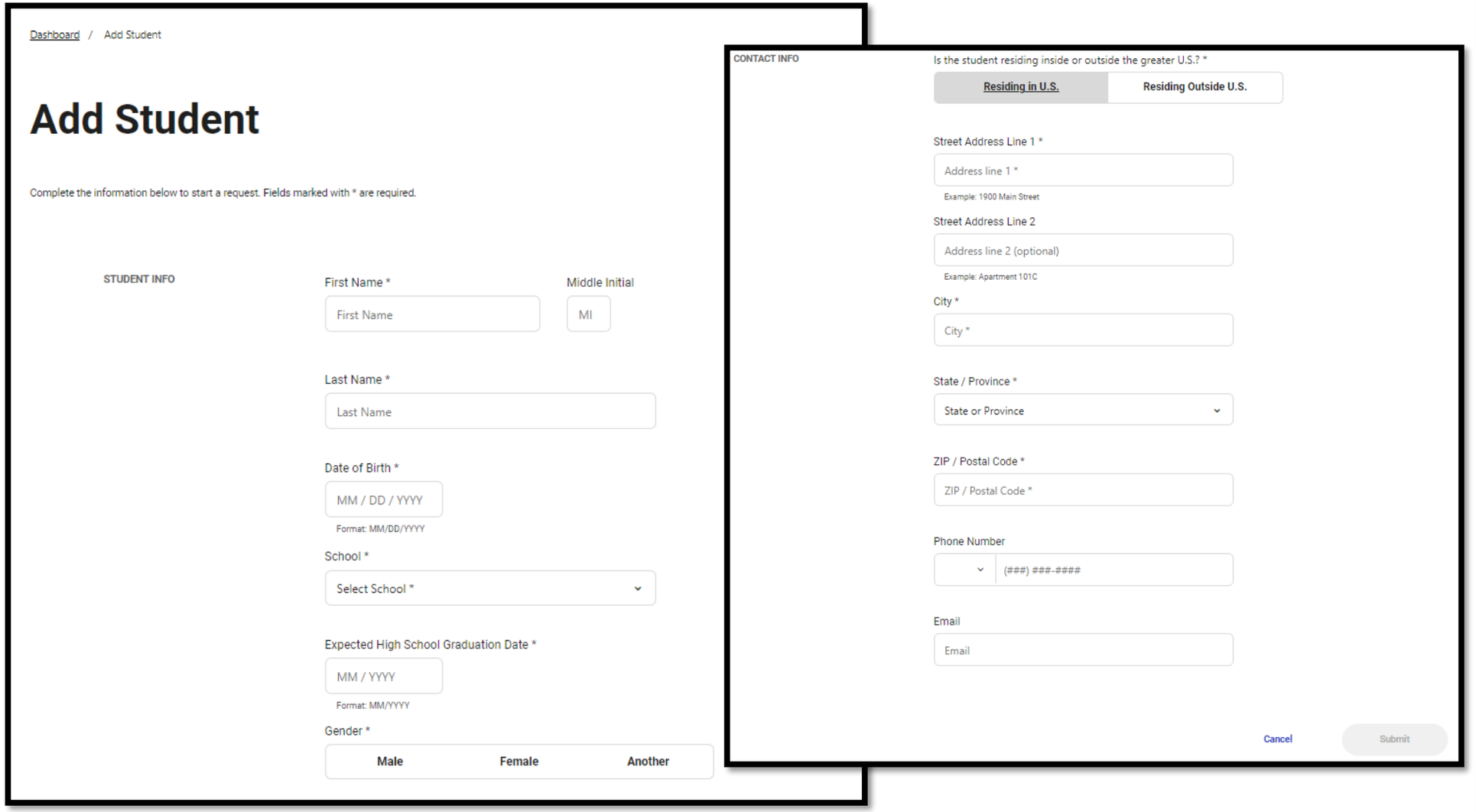
Search for Student

- **Search for a student using first and last name**
- **Select the student or student not listed**



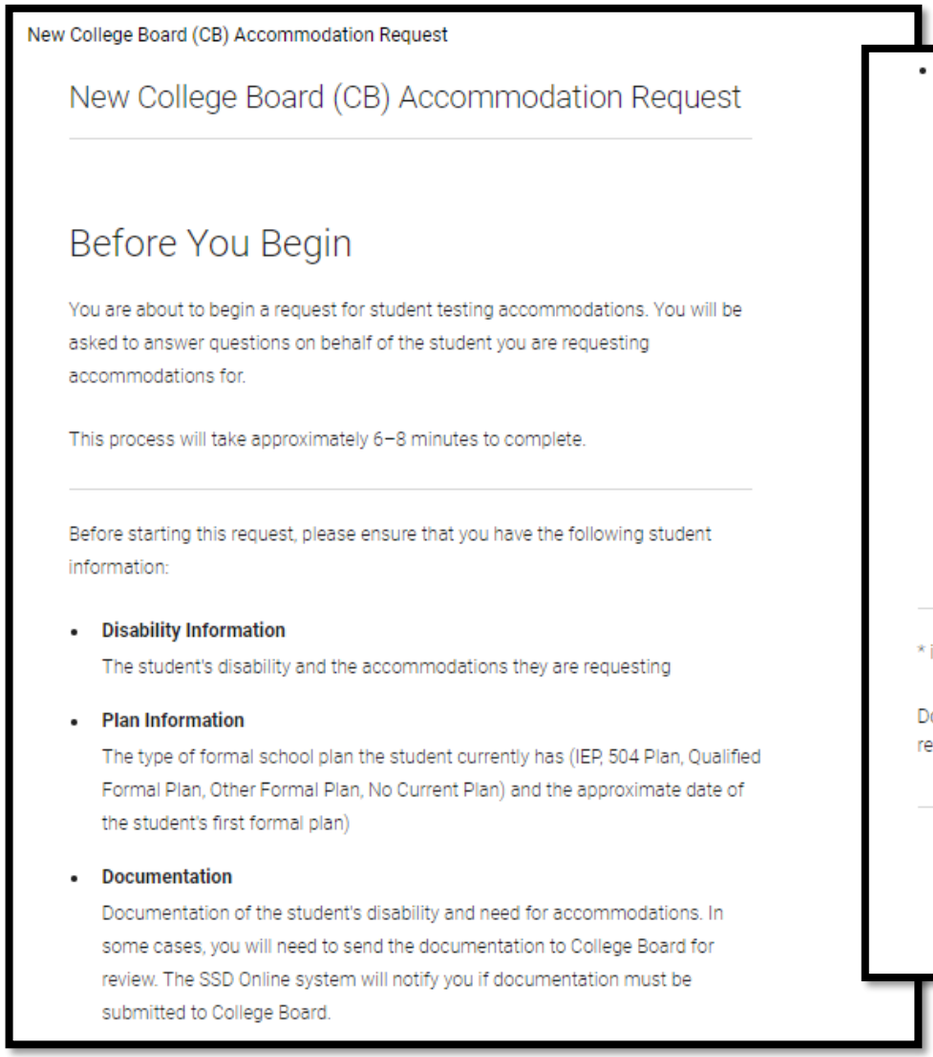


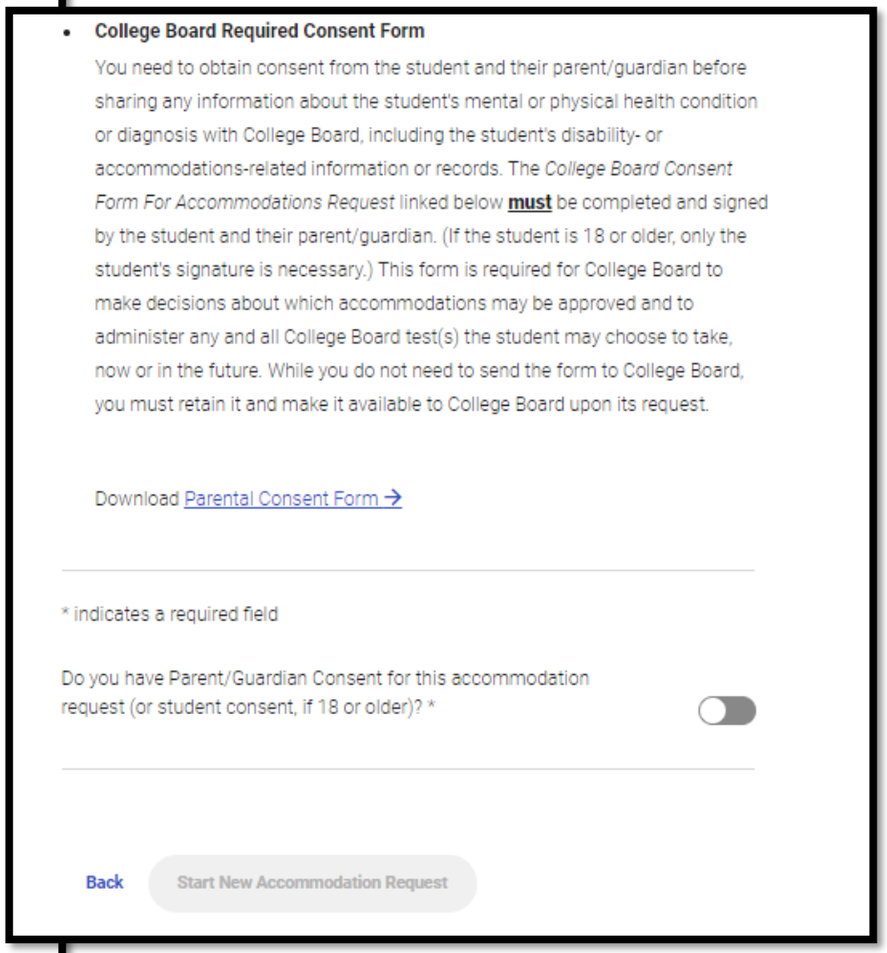
Add Student



- Enter Student Information
- Enter Contact Information

Required Information



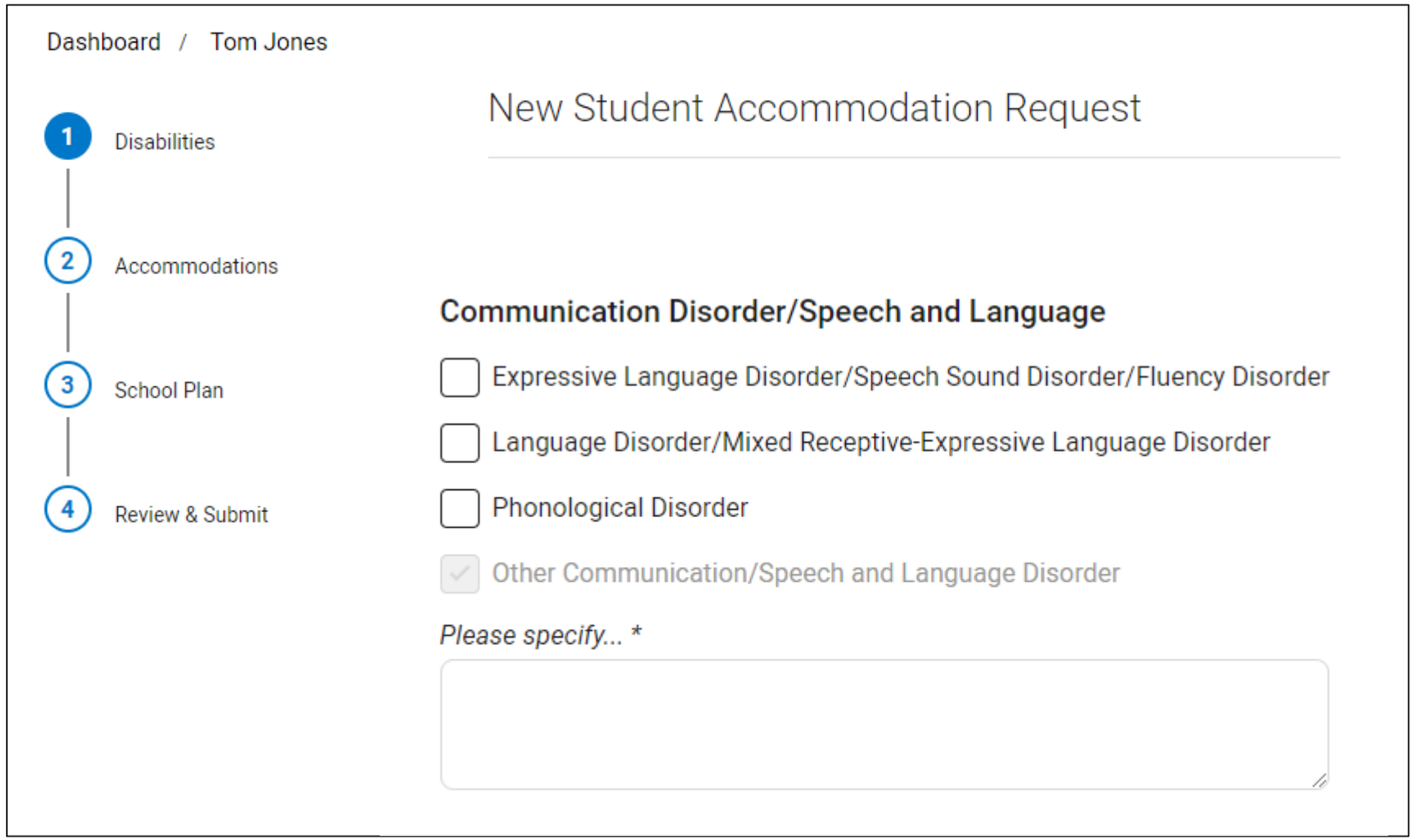


- **Disability Information**
- **Plan Information**
- **Parent/Guardian Consent**

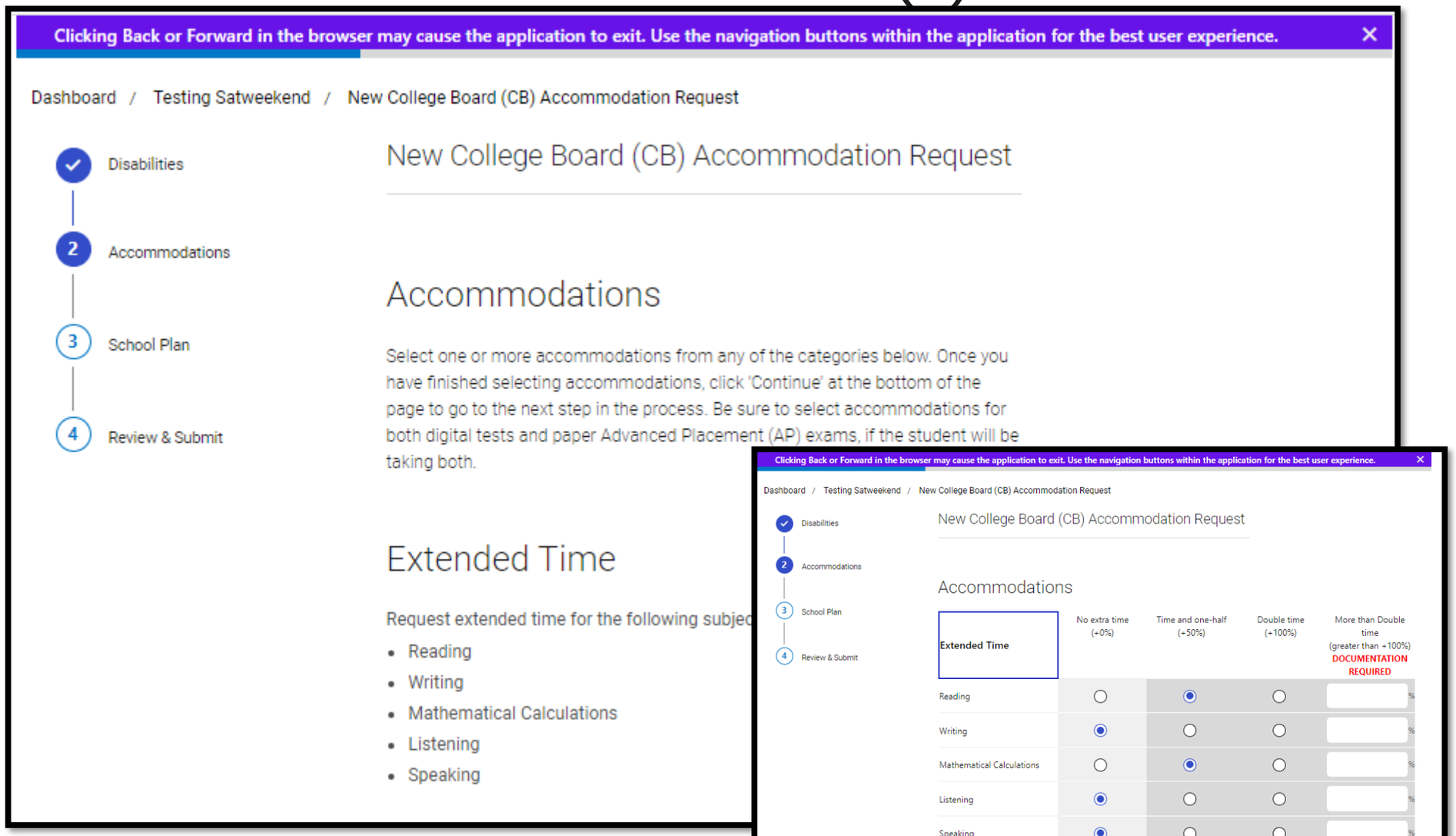
Start the Request

- **Provide Disability**
- **Identify Accommodations**
- **Provide Plan Information**
- **Review and Submit the Request**

Identify the Disability



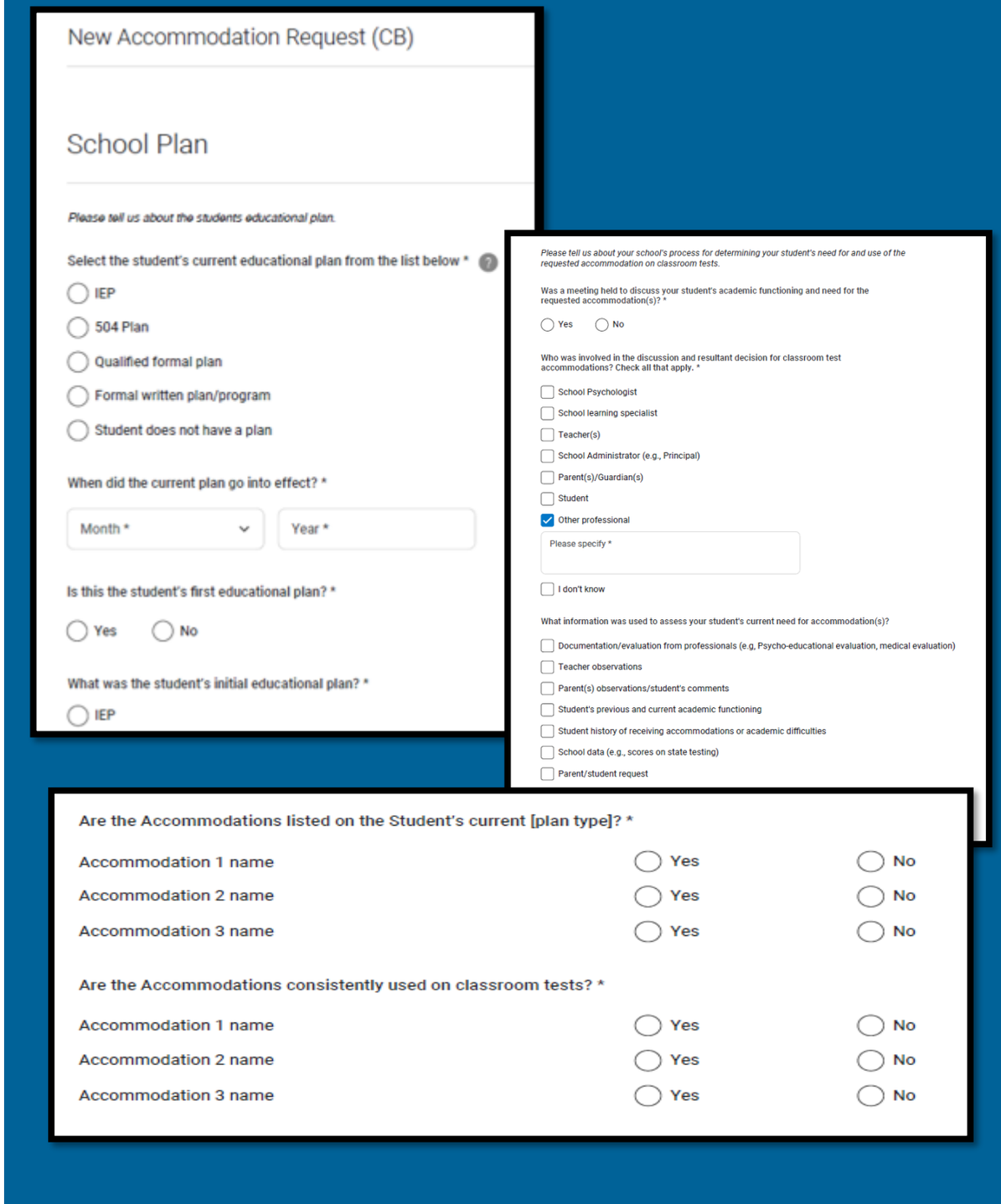
Select the Accommodation(s)



- Extended Time
- Extra/Extended Breaks
- Reading/ Seeing Text
- Recording Answers
- Modified Setting
- Other

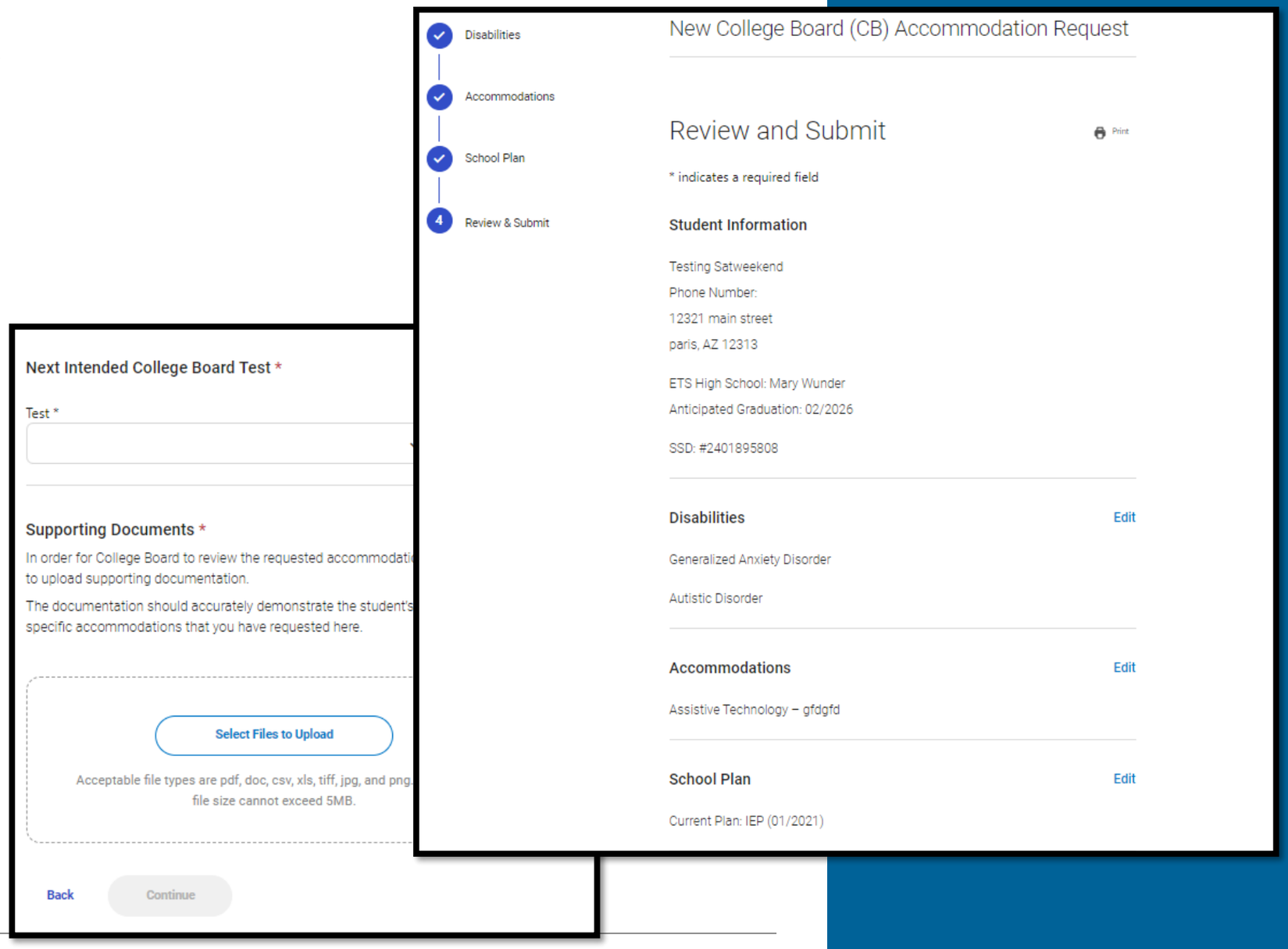
Enter School Plan Information

- **Answer Questions about the Student's Plan**
- **Indicate if the Requested Accommodations are in the Plan and Used on Classroom Tests**
- **Provide Information about the Process for Determining the Student's Need**

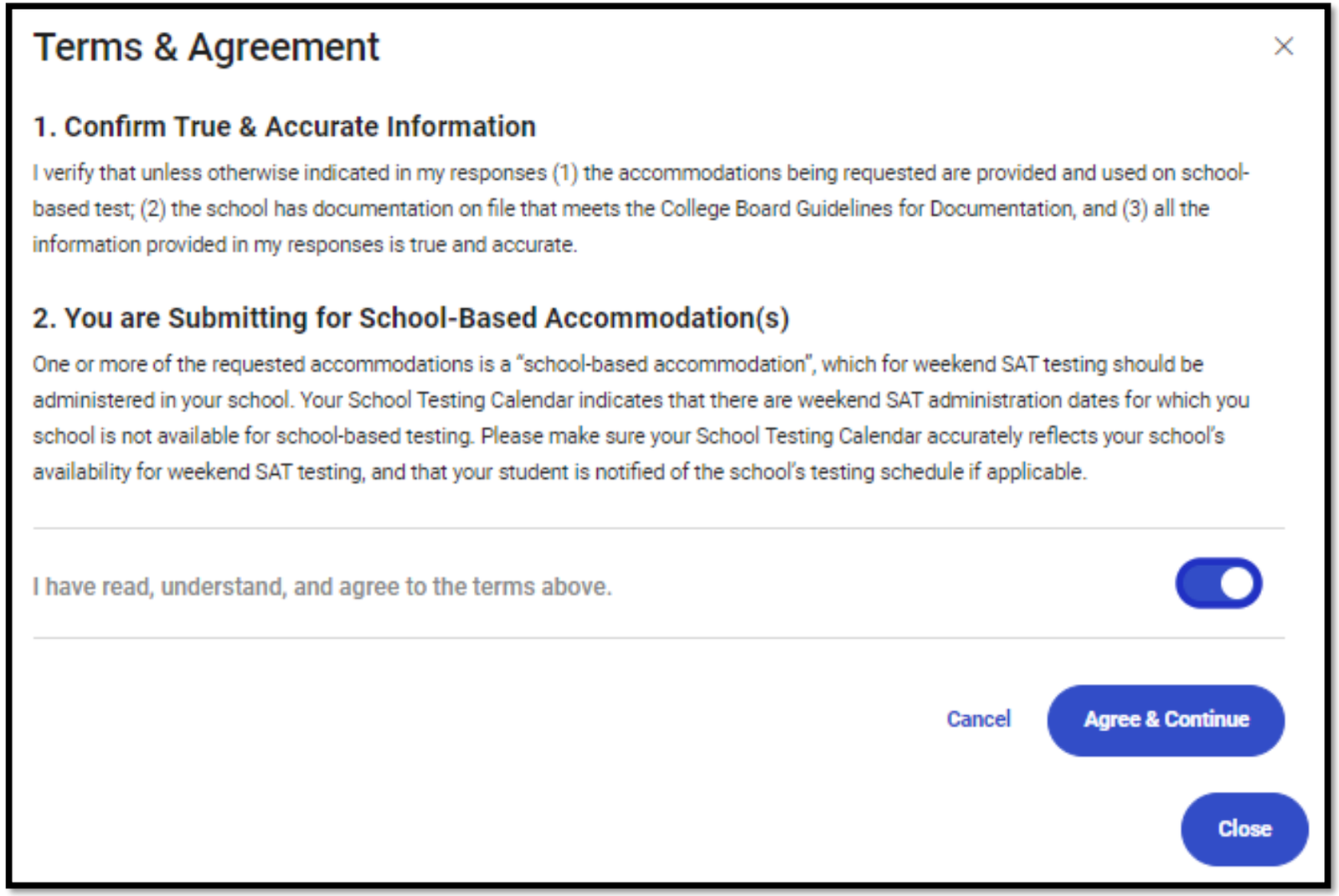


Review and Submit

- **Verify the Information Entered is Accurate**
- **Identify the Student's Next Intended College Board Test**
- **Upload Documentation (if asked for Documentation) and Submit**



Terms and Agreement



Receiving Approval

Review the Approval on the Student Dashboard

Review the Approval and Decision Letter in the Student Profile

